

# Forward Plan

for the four-month period commencing on

## 1st July 2019

published on 31 May 2019



This Forward Plan gives details of decision items to be presented during the forthcoming four months.

Councillors are invited to review the items and to consider whether any of them should be referred for scrutiny or discussed with the appropriate Executive Member.

### Executive Members (8)

**Leader of the Council:** Local Enterprise Partnership and North Somerset Partnership; Joint Executive Committee (West of England Combined Authority and North Somerset Council); forward programme and strategic review; business management; human resources; external liaison; housing; strategic communications (with Deputy Leader); emergency management – Councillor Don Davies;

**Deputy Leader of the Council and Executive Member for Adult Social Care and Health:** adult social care; Health and Wellbeing Board; public health and regulatory services; NHS and health liaison - Councillor Mike Bell;

**Executive Member for Finance and Performance:** budgets; capital programme; performance monitoring; democratic services; transformation programme; income generation (with Executive Member for Business, Economy and Employment) – Councillor Ashley Cartman

**Executive Member for Planning and Transport:** planning; building control; highways; transport – Councillor James Tonkin

**Executive Member for Climate Emergency and Environment:** climate emergency; waste and recycling; environmental protection; marine environment – Councillor Bridget Petty

**Executive Member for Business, Economy and Employment:** economic development; parking strategy; asset management; Weston urban expansion and regeneration – Councillor Mark Canniford

**Executive Member for Leisure, Culture and Tourism:** community engagement and consultation; tourism services; leisure; libraries; arts strategy; parks and green spaces – Councillor Caritas Charles

**Executive Member for Children's Services and Lifelong Learning:** children and young people's services; education; further and higher education liaison – Councillor Catherine Gibbons

The items and the final decision taker are indicative. Decision making is subject to the Constitution.

Copies of documents listed can be obtained by contacting the officer named in the attached schedules. Other relevant documents may be submitted to the decision maker and can be requested from the named officer as they become available or may be available on the Council's website [www.n-somerset.gov.uk](http://www.n-somerset.gov.uk)

## July 2019

### 1. Council and Executive Items (NB No Executive meeting scheduled for July)

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Contact Officer for Further Details
23/07	A38 Major Road Network – Submission of Outline Business Case	BSWEL Report to Executive 25 April 2017 <a href="http://apps.n-somerset.gov.uk/cairo/docs/doc28048.pdf">http://apps.n-somerset.gov.uk/cairo/docs/doc28048.pdf</a> DfT MRN investment planning guidance <a href="https://www.gov.uk/government/publications/major-road-network-and-large-local-majors-programmes-investment-planning">https://www.gov.uk/government/publications/major-road-network-and-large-local-majors-programmes-investment-planning</a> .	Council	No	Contact: Alex Fear 01934 426458
23/07	Formal Adoption of the Yatton Neighbourhood Plan following referendum on 11 April 2019	<a href="#">Yatton Neighbourhood Plan Referendum version</a>	Council	No	Contact: Celia Dring 01934 426244

23/07	Winterstoke Road Bridge – acceptance of MOD funding and agreement to enter Memorandum of Understanding (MoU)	<a href="#">Executive Member Briefing 23/07/18</a>	Council	No	Contact: Darren Gilbert 01275 882948 Alex Fear 01934 426458
23/07	Commissioning and Procurement Plan for the Reactive & Planned Maintenance and Planned Multi Trade Minor Works and Compliance Testing Contract	<a href="#">CSD168 - Emergency provision of Reactive and Planned Maintenance Works and Planned Multi trade Minor Works Council Report for the Appointment of Supplier for the Property Compliance Contract – November 2016</a>	Council	No	Contact: Darren Coffin-Smith 01275 888548 Nicola Scribens 01275 885208
23/07	Statement of Community Involvement (revision to March 2015 version) (moved to September)	<a href="#">Statement of Community Involvement 2015</a>	Council	No	Contact: Celia Dring 01934 426244
23/07	Climate Change Motion - Update Report (new entry)	Council minutes 19/02/19	Council	No	Contact: Alex Hearn 01275 888895
23/07	Commissioning Plan - National Residential Contract for the placement of Children in Children's Homes (new entry)	Director Decision P&C77 Market Position Statement – Placements for Children & Young People, 2016-2021	Council	No	Contact: Gerald Hunt 01934 634803 Charlotte Badger 01275 888068

## July 2019

### 2. Executive Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Contact Officer for Further Details
01/07	Approval of award of the Construction Contract for Phase 2 of the Weston-super-Mare Transport Enhancement Scheme Phase 2 to the winning bidder	Executive Member Decision Development & Environment 2018/19 342 - Weston-Super-Mare Town Centre Transport Enhancement Scheme – Construction Procurement Plan	Director of Development and Environment (key decision)	No	Contact: Joseph Burnell 01934 426864
01/07	Approval to commence consultations to create extra places in North Somerset Special Schools for pupils with SEND	Education Commissioning Strategy - <a href="http://www.n-somerset.gov.uk/wp-content/uploads/2018/09/Education-Provision-in-North-Somerset-a-commissioning-strategy.pdf">http://www.n-somerset.gov.uk/wp-content/uploads/2018/09/Education-Provision-in-North-Somerset-a-commissioning-strategy.pdf</a>	Executive Member (Cllr Gibbons)	No	Contact: Sally Varley 01275 884857
01/07	Contract Award of Green Team Contract	Executive Member Decision 18/19 DE 242 - Commissioning Plan.	Director of Development and Environment (key decision)	Part	Contact: John Flannigan 01934 427346 Geoff Wall 01275 884730

## August 2019

### 1. Council and Executive Items

(NB No Council or Executive meeting scheduled for August)

## August 2019

### 2. Executive Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Contact Officer for Further Details
01/08					

## September 2019

### 1. Council and Executive Items

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Contact Officer for Further Details
03/09	2019/20 Month 4 Budget Monitor	Previous Budget Monitor reports to Executive	Executive	No	Contact: Melanie Watts 01934 634618
03/09	Medium Term Financial Plan (MTFP) and Revenue Budget 2020/21	Previous Budget and Medium Term Financial Plan reports to Executive	Executive	No	Contact: Richard Penska 01275 884256
03/09	Bus Shelter Advertising Concession Contract	North Somerset bus shelter locations schedule (working document) Previous contract documents (NSC 2014 and Avon 1995)	Executive	No	Contact: Alice Griffin 01934 426711 Daniel Marley 01934 634858
03/09	Expansion of the age-range of Westhaven Special School to include infant-aged provision from September 2019 onwards	Education Provision in North Somerset – A Commissioning Strategy 2018 – 2021 <a href="http://www.n-somerset.gov.uk/wp-content/uploads/2018/09/Education-Provision-in-North-Somerset-a-commissioning-strategy.pdf">http://www.n-somerset.gov.uk/wp-content/uploads/2018/09/Education-Provision-in-North-Somerset-a-commissioning-strategy.pdf</a>	Executive	No	Contact: Sally Varley 01275 884857

03/09	Contract Award Report - Accommodation Based Housing Related Support (16-25 year olds)	Commissioning Plan to Executive 19/03/19 and Tender Documents	Executive	No	Contact: Michelle Pankow 01934 426110 Sarah Norris 01934 426436 Michelle Dickson 01275 888250
03/09	Local Walking and Cycling Infrastructure Plans (LCWIP): Pre-consultation sign-off of North Somerset proposals and preparation for consultation (public consultation October) <i>(new entry)</i>	Draft LCWIP document explaining process and selected routes for implementation / improvement (joint West of England document).	Executive	No	Contact: Ben Searle 01934 426962
03/09	Weston – Clevedon Coastal Cycle Route – approval of Commissioning and Procurement Plan <i>(new entry)</i>	Draft Commissioning and Procurement Plan Planning Application ref 18/P/4758/FUL	Executive	No	Contact: Ben Searle 01934 426962
03/09	Partnership working with Alliance Homes – Affordable Housing Provision <i>(previously listed for June)</i>	Report to Executive on Alliance Homes - 16/1018 Large Scale Voluntary Transfer Contract with Alliance Homes	Executive	No	Contact: Mark Hughes 01934 42 6959
03/09	Approval to spend grant funding (subject to success of bids) totalling up to £1,640,000 to construct Weston to Clevedon section of Coastal Towns Cycle Route <i>(new entry)</i>	Please refer to planning application 18/P/4758/FUL. Other documents to follow.	Executive	No	Contact: Ben Searle 01934 426962



03/09	To increase the capital programme by £3.5m in respect of a new project to bring forward the Council's development land for development/sale to be funded by Homes England Local Authority Accelerated Construction grant <i>(new entry)</i>	Report 13 - Executive meeting 26/6/18 Report 21 - Council meeting 25/9/18	Executive	No	Contact: Martin O'Neill 01275 884441
24/09	Shop Front Design Guide for adoption as a supplementary planning document	Shop Front Design Guide SPD and results of consultation on Draft	Council	No	Contact: Cara MacMahon, 01934 42 6825
24/09	Statement of Community Involvement - revision to March 2015 version <i>(previously listed for July)</i>	<a href="#">Statement of Community Involvement 2015</a>	Council	No	Contact: Celia Dring 01934 426244
24/09	Adoption of Youth Justice Partnership Plan (YJPP): April 19 – March 2022 <i>(new entry)</i>	Youth Justice Partnership Plan (YJPP) Council report and minutes 13/11/18	Council	No	Contact: Mike Rees 01275 888375

## September 2019

### 2. Executive Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Contact Officer for Further Details
01/09	To add the LGF3 South Parade and Uphill Rd North (initial works) schemes to the capital programme (retrospective) <i>(new entry)</i>	Decision Notice and Full Business Case document	Executive Member (Cllr Tonkin)	No	Contact: Ben Searle 01934 426962

**October 2019****1. Council and Executive Items**  
(NB No Council meeting scheduled for October)

<b>Meeting Date</b>	<b>Item/Issue requiring decision</b>	<b>Background Documents for Consideration</b>	<b>Decision Taker</b>	<b>Exempt Item? Yes/No/Part</b>	<b>Contact Officer for Further Details</b>
15/10			Executive		

**October 2019****2. Executive Member Items and Director Key Decisions**

<b>Decision not before</b>	<b>Item/Issue requiring decision</b>	<b>Background Documents for Consideration</b>	<b>Decision Taker</b>	<b>Exempt Item? Yes/No/Part</b>	<b>Contact Officer for Further Details</b>
01/10					